



Effective: 07/2016
 Last Approved: 09/2018
 Next Review: 09/2021
 Owner: Sande Dirks: Development Director
 Department: Development
 References:

A Donor Bill of Rights

PHILANTHROPY is based on voluntary action for the common good. It is a tradition of giving and sharing that is primary to the quality of life. To ensure that philanthropy merits the respect and trust of the general public, and that donors and prospective donors can have full confidence in the non-for-profit organizations and causes they are asked to support, we declare that all donors have these rights:

1. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
2. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
3. To have access to the organization's most recent financial statements.
4. To be assured their gifts will be used for the purposes for which they were given.
5. To receive appropriate acknowledgement and recognition.
6. To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by the law.
7. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
8. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
9. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
10. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers.

Attachments:

No Attachments

Approval Signatures

Step Description	Approver	Date
Board of Directors Proxy if Needed	Stephanie Scheffler: Database/Office Coordinator	09/2018
Finance Committee Proxy	Amy Evans: Executive Director	09/2018

Step Description	Approver	Date
Executive Director	Amy Evans: Executive Director	09/2018
Finance Director	Amila Tanovic-Muslic: Finance Director	05/2018
Proofing and Formatting	Stephanie Scheffler: Database/Office Coordinator	05/2018
	Sande Dirks: Development Director	05/2018